



REQUEST FOR DEPUTATION
8195 8TH Line Utopia, Ontario L0M 1T0
Tel: 705-424-1479

Please return this completed form to the: NVCA CAO, at the above noted address or email to kjenkins@nva.on.ca

Preferred Date:	
Alternate Date:	

Person(s) to Appear:

Name:	Title/Organization	Telephone/Email

Person(s) Requesting Appearance (if different from above):

Name:	Title/Organization	Telephone/Email

Brief description of deputation subject matter (please note that only 1 topic/property/file is allowed per deputation) and ensure to identify your ask of and/or any questions for the Board:

Notes:

- 1 . Deputations to the Board of Directors are limited to 10 minutes.**
- 2. Submission of this form does not guarantee the approval of your request for a deputation. The Chair and CAO of the NVCA will review your request, and you will be notified accordingly.**
- 3. Anyone wishing to provide a deputation is required to provide a Microsoft Word, PDF, or PowerPoint presentation, at least 2 weeks prior to the date of the meeting informing the Board of what you intend to say during your deputation.**

Personal information is being collected for the purpose of Agenda preparation. The agenda package is posted on the NVCA web site. By signing below, you agree to the distribution of the information for that purpose.

Signature: _____